

## **COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN**

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### **What is the Commission being asked to do?**

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

### **Task and Finish Groups**

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).

The current position regarding the four established Task and Finish Groups is as follows:

- **Local Plan Task and Finish Group**

The Group was due to meet Tuesday 6 September 2016, to consider the recent Local Plan Public Consultation, the Group were hoping to be able to scrutinise as much of the data and public responses and the detailed analysis of such, as possible.

To this end the Cabinet Member for Planning; Councillor David Johncock has agreed to attend the meeting and give an update to the Group on the consultation to date.

The intention is that the Group Chairman would then update this Improvement & Review Commission Meeting on this important piece of 'review' work, as featured as a separate item on this agenda.

- **Regeneration Delivery Task & Finish Group.**

The Group met on Wednesday 17 August 2016 at which Paul Shackley (Corporate Director - Growth & Regeneration) and / or Catherine Whitehead (Head of Democratic, Legal & Policy Services) were due to be present, as the Group members considered the presentation by Bevan Brittan of 11 July 2016 and the need for visits to delivery vehicle operations.

The next meeting of the Task and Finish Group is to be scheduled for early October, for an update on the Property Portfolio and the team set-up from Charles Brocklehurst (Major Projects and Estates Executive) along with consideration of the housing aspect of regeneration after the Housing Regeneration all-member seminar scheduled for Wednesday 28 September 2016.

Further Group meetings are then to be scheduled with the Task and Finish Group looking to produce its final report and recommendations to the meeting of the Commission on 9 November, 2106.

- Rural Issues Task and Finish Group

The Group last met on 26 July 2016; at which the Group discussed information received from Heather Dean, Head of Skills and Business Support, Buckinghamshire Business First.

The Group is focussing on rural affordable housing and the rural economy including broadband provision, with its final report and recommendations due at the Commission's 9 November 2016 meeting.

- Budget Task and Finish Group

As agreed at the last meeting of the Commission on 13 June 2016 Members agreed to the set-up of the Budget Task and Finish Group to be carried out in two stages as per the previous year. Reports to Cabinet in November for the input of recommendations for consideration for inclusion in the evolving 2017-18 budget, then again in February with recommendations as a result of the scrutiny of the proposed budget.

Dates for the initial Group meetings are currently being scheduled amongst the membership.

The Meeting may wish to note that a report is scheduled on the Cabinet agenda of 19 September 2016 on the responses of Cabinet to the recommendations of the **ICT (Information Communication Technology) Task & Finish Group**. A progress report from the Cabinet Member for HR, ICT & Customer Services on the implementation of these recommendations is scheduled for the Commission's 11 January 2017 meeting.

### **Proposing new Review Topics**

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section for consideration at a future meeting of the Commission.

No suggestions have previously been received for consideration at this meeting.

### **Scrutiny Work Programme**

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

### **Cabinet Forward Plan**

The Commission is also asked to consider the draft Cabinet Forward Plan published on 5 August 2016. (**Appendix B**). The purpose of submitting the Forward Plan to the

Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.